

SLOUGH BOROUGH COUNCIL

REPORT TO: *Slough Wellbeing Board*

DATE: **13th November 2013**

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PART I

FOR DECISION and INFORMATION

Slough Wellbeing Board (SWB) Performance Monitoring
2013 – 2014

Cover Report

1. **Purpose of Report**

The purpose of this report is to present the performance monitoring tool that will accompany the Slough Joint Wellbeing Strategy (SJWS) to monitor the progress of the priority actions set within the strategy.

2. **Recommendations**

The Slough Wellbeing Board is requested to resolve:

a) that the performance monitoring tool is the most appropriate tool to monitor progress of the SJWS.

b) that the tool, going forward, be presented via an exception reporting method with the bi-annual report to be full report showing indicators and associated data of all priority actions.

c) to consider the appropriate indicators to use from those suggested by the Children and Young Peoples Partnership Board (attached at appendix B)

3. **The Slough Joint Wellbeing Strategy, the JSNA and the Corporate Plan**

This report has been informed by the SJWS and the JSNA as both have been instrumental in the production of the performance monitoring tool. The purpose of the performance monitoring tool is to ensure that the priorities set in the SJWS are followed through. By monitoring the performance of the priority actions as set out in the strategy, the Board will be able to ascertain

which actions and the assigned targets require a further review and which are producing positive outcomes.

4. **Other Implications**

a) Financial There are no financial implications in the use of the performance monitoring tool.

b) Risk Management Risk management would require consideration as appropriate to any performance monitoring tool. In turn, some risks and mitigation may require Equalities Impact Assessments to be undertaken.

(a) Human Rights Act and Other Legal Implications

There are no Human Rights Act or other legal implications

(b) Equalities Impact

The performance monitoring tool contains outcomes that contribute to fairness, equality and diversity in line with the requirements of the Equalities Duty 2010.

5. **Supporting Information**

5.1 At the SWB meeting held on 17th July 2013, it was agreed that the this report would form the basis of a regular performance report to the Board, at twice yearly intervals, to be the most appropriate way to present timely and relevant data.

5.2 This report asks Board members to review the revised performance monitoring tool for the Slough Wellbeing Board after the draft tool was reviewed by each relevant partner, PDG / priority lead in September 2013. Board members are asked to note that:

5.2.1 some data for indicators are not yet available as the data is currently in the process of being either prepared or collated

5.2.2 some indicators and associated data are subject to change pending development of strategies and associated action plans

5.3 This report also proposes the exception reporting to be the mechanism by which areas of concern are brought to the attention of Board members and in addition to previous agreement, the bi-annual report be a full report of the progress of the priority actions of the SJWS. This method of reporting would allow Board members to have clear and effective oversight of the performance of the strategic level priority actions that the SWB has responsibility for.

Exception reporting would take place when an indicator was not showing to be performing well i.e. deviation beyond agreed tolerance levels. The

tolerance levels will be expected to be defined by each partner, PDG / priority lead and an exception would occur if it was forecast, after review of the performance of the indicators, that the priority action could not be followed through.

6. **Comments of Other Committees / Priority Delivery Groups (PDGs)**

Not applicable.

7. **Conclusion**

The performance monitoring tool that will accompany the Slough Joint Wellbeing Strategy (SJWS) has been developed to monitor the progress of the priority actions set within the strategy. Board members are asked to consider and agree the revised tool and consider the proposal of reporting on an exception basis.

8. **Appendices Attached**

- 'A' - SJWS performance monitoring tool
- 'B' - CYPPB Indicators for the Slough Wellbeing Board

9. **Background Papers**

None